**REGULAR CITY COUNCIL MEETING**

May 9, 2023, 7:00 p.m. at City Hall, 100 W Halsey St., Halsey, OR

\**This hybrid meeting was also conducted as a teleconference, with external participation available via phone or video link.*

**MEETING CALLED TO ORDER**

Meeting called to order at 7:00 p.m.

**ROLL CALL**

Present: Mayor Jerry Lachenbruch, Councilor Scott LaCoste, Councilor Stacy Strauss, Councilor Jeremy Romer, Council President Michelle Isom, Councilor Ken Lorensen

Absent: Councilor Randy McMillen

Staff Present: City Administrator Hilary Norton, Assistant City Recorder Larissa Gangle, Municipal Clerk Madison LaCoste, Librarian Abi Vinson

Guests: Candace Pelt, Scott McDowell, Mitch Little, Anne Sunday, Jerry Gilson

Remote

Participants:

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

Council Meeting Minutes – April 11, 2023

**Motion**: I move that the Governing Body of the City of Halsey approve the minutes from the Council meeting on April 11, 2020 as submitted.

**Motion by**: Councilor Strauss, Seconded by Council President Isom

 **Vote**:

 **Ayes**: Unanimous

 **Motion Carries**

**FINANCIAL REPORTS**

Approving the April Financial Report includes approving check numbers 20220-20283 in the amount of $55,521.08. The prior month’s final check number was 20219.

**Motion**: I move that the Governing Body of the City of Halsey approve the April 2023 Financial Reports and Journal Entries as submitted.

**Motion by**: Council President Isom, Seconded by Councilor Lorensen

 **Vote**:

 **Ayes**: Unanimous

 **Motion Carries**

**AGENDA ADJUSTMENTS**

Administrator Norton requested to move the Central Linn District Strategic Planning presentation and the REAL presentations under delegations.

**DELEGATIONS**

Linn County Sheriff’s Office: Sergeant Frambes

Sergeant Frambes reviewed the Linn County Sheriff's Office report for the month of April. Deputies investigated theft of services which involved an individual stealing water from a neighbor. There was nothing significant to report. A citizen member asked for more patrols around school zones in the area.

**CITIZEN COMMENTS**

There were no citizen comments*.*

**REPORTS TO COUNCIL**

*City Administrator: Hilary Norton*

The Library 5K had a good turn out with 21 runners. Librarian Vinson and Administrator Norton have already been collaborating on what to improve on next year.

Four new trees have been planted at the park in honor of the Arbor Day celebration. There was also a good turn out at Third Thursday Arbor Day celebration.

Administrator Norton and Public Works Lead Andy Ridinger met with GSI and Civil West met to discuss possible well location and began the pre-planning process.

Administrator Norton encouraged members of Council to sign up for upcoming Third Thursday events.

The RARE Member Julia Fox worked with Gabriel from the Parks Committee to write a Siletz grant for a climbing structure at the park.

The posting for an upcoming council vacancy will appear in the June newsletter.

*Public Works: Hilary Norton*

The annual I&I report has been submitted. There was a CL2 tank repair. The wastewater discharge season is over, ending with pond levels at 3’5” and discharging 49,221,00. Public works conducted 1 drainage improvements around town. Mowing season is underway and public works have been mowing right of ways around town.

*Library: Abi Vinson*

The Library’s daily threshold was 5.29 patrons per day for a count of 111 patrons in the month of April. All of the Oregon Battle of Books have been purchased and are in circulation. The 5K on April 22nd raised $650 which was split with the Central Linn Softball Team. The Summer Reading Program will begin July 8th and run until July 29th.

*Sharing Hands: Ken Lorensen*

Councilor Lorensen reported that the need at the food bank is increasing every month since the federal funding has been cut to the assistance program. Councilor Lorensen expressed the need to help the local community through Sharing Hands.

*Central Linn School District: Michelle Isom*

There was no report this month.

*Cascades West Area Commission on Transportation: Randy McMillen*

Councilor McMillen was absent.

*Oregon Cascades West Council of Governments Board: Jeremy Romer*

 There was no report this month.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

*Central Linn School District: Candace Pelt*

Central Linn School District Candace Pelt presented the district’s Strategic Plan. Through students, community members and staff members the School District adopted a new vision statement that states “Through education, we prepare well-rounded, confident and responsible individuals who aspire to achieve their full potential in their future endeavors.”

The strategic plan was derived from 14 different listening sessions, which included students, staff, parents, community members and alumni. Through different meetings held throughout the year the strategic plan was developed. The strategic plan is divided into 5 pillars which include: engaged learning, family and community, enrichment, culture of learning and extraordinary staff.

Superintendent Pelt also presented to Council the phases of the district’s new project that involves building a new building to house wood, metal and construction classes.

*Sharing Hands Request*

Sharing Hands is requesting a donation of $500 for their emergency fund.

**Motion**: I move that the Governing Body of the City of Halsey approve a Community Partners donation in the amount of $500 to Sharing Hands.

**Motion by**: Council President Isom, Seconded by Councilor Romer

 **Vote**:

 **Ayes**: Unanimous

 **Motion Carries**

*Rural Economic Alliance (REAL) Strategic Plan: Scott McDowell & Hilary Norton*

Brownsville City Administrator Scott McDowell and Administrator Norton presented the Rural Economic Alliance (REAL) Strategic Plan. The core values of REAL are collaboration, resourcefulness, community, approachability, and initiative. The areas of focus include retention & expansion, recruitment, land use, entrepreneurship, advocacy, and marketing & stakeholder engagement.

*Small Municipalities Advocacy Coalition Intergovernmental Agreement*

Council is asked to consider signing an Intergovernmental Agreement for the rural cities advocacy proposal that was presented and approved in the March City Council meeting.

**Motion**: I move that the Governing Body of the City of Halsey approve the Small Municipalities Advocacy Coalition Intergovernmental Agreement as submitted.

**Motion by**: Councilor Strauss, Seconded by Councilor Isom

 **Vote**:

 **Ayes**: Unanimous

 **Motion Carries**

**ORDINANCES & RESOLUTIONS**

*RESOLUTION 2023-722 – A Resolution by the Mayor for the City of Halsey Proclaiming May 2023 as Mental Health Awareness Month*

Council is asked to consider adopting a Resolution declaring May 2023 as Mental Health Awareness Month in the City of Halsey

**Motion**: I move that the Governing Body of the City of Halsey adopt RESOLUTION 2023-722 – A Resolution by the Mayor for the City of Halsey Proclaiming May 2023 as Mental Health Awareness Month

**Motion by**: Councilor Strauss, Seconded by Councilor LaCoste

 **Vote**:

 **Ayes**: Unanimous

 **Motion Carries**

**EXECUTIVE SESSION**

*Pursuant to ORS 192.660(i) to discuss the annual evaluation of the City Administrator, Halsey City Council entered Executive Session at* ***8:03pm****. The Council exited the Executive Session at* ***8:25pm***

**ADJOURNMENT**

Meeting adjourned at 8:26 pm

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**Municipal Clerk, Madison LaCoste Mayor Jerry Lachenbruch**